



GUIDELINES FOR LPCA (CLASS XII)(2025-26)

1. Tuesday and Friday are the official class days for XII Accounts and Economics And Monday and Thursday for mathematics. Students are requested not to keep any other classes on these days. Batch timings are as follows:

Accounts : 7pm to 8:30pm

Economics: 5:30 pm.

Maths: Monday and Thursday either 6 – 8 pm. Will be finalized by end of this month. And maths extra classes on Wednesday from 7 to 8:30 pm.

2. In December and January class is kept at 4pm for Account instead of 7 pm. please make sure that you haven't kept any classes during this time.

3. Every Sunday 8 a.m to 9:30 a.m slot should be kept free for extra classes as extra classes to cover the syllabus on time and tests are to be conducted in this slot (almost 80% of the Sundays we are having extra classes). Students are requested not to keep other extra-curricular or classes during this time.

4: Extra practice session on Saturday from 10am to 12pm. Nothing new will be taught in these sessions.

5. Only 2 backups will be given every month. No extra holidays are allowed unless and until some extreme scenario. For the class missed on Tuesday, the student need to take the back up on Thursday and for the class missed on Friday, the student need to take the back up on Monday. From this year onwards, due to mis use of the back up classes, the above (ie 2 back up) will be strictly followed and will be shared through email due to security reason. It will be not be shared in the students group in order to maintain the discipline.

6. In case the there is a school holiday on Tuesday or Friday, the classes will be shifted in the morning.



7. Fees should be deposited on or before first 10th of every quarter.
8. Tests taken should be signed by both the parents.
9. Classes are conducted during half yearly. No holidays are officially given. Classes missed to be covered through recorded sessions. (EXTRA RECORDED SESSION ALLOWED ONLY DURING HALF YEARLY)
10. Official summer break is during **15 June to 25 June**. Extra classes are taken for these holidays on Sundays.
11. The above guidelines applicable for both offline and online classes.

FOUNDER
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